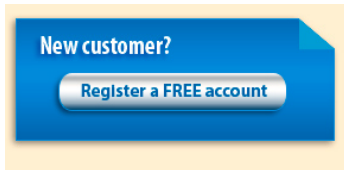


BPS STAFF AND STUDENTS Registering for MyPayments Plus to make a donation:

1. Go to <http://www.mypaymentsplus.com>
2. Click register for a free account



3. Select North Dakota for State

Select the State and Institution you wish to register with

State: North Dakota (ND) ▼

District: Please Select an Institution ▼

4. Select Bismarck Public Schools for Institution and select "I have a student enrolled in this district or am a staff member."

Select the State and Institution you wish to register with

State: North Dakota (ND) ▼

District: Bismarck Public School Dist. No. 1 ▼

Please Select One

☒ I have a student enrolled in this district or I am a staff member.

☐ I am a guest and do not have a student in this district.

5. Type in your Employee ID or your child's student ID and last name into the provided fields
6. Once students are added successfully Click NEXT
7. Fill out Name and Address form
8. Create Username and Password
9. If all is correct Finish Registration
10. Sign in with new username and password
11. Click *other payments* located in the center screen, to make a donation

Other Payments

